



CPYB 2019 RECERTIFICATION CREDIT SUBMISSION FORM

**Credit
Hours**

Please check all approved credits that apply. Please fill in and submit all required information.

NAME: _____ COMPANY: _____

Multi Day Events

Sponsoring association events: YBAA NYBA IYBA CYBA Boating Ontario GCYBA BCYBA

**Credits upon
review**

Please fill in name and date of event:

Full Day Events (6-8 hours)

Sponsoring association events: YBAA NYBA IYBA CYBA Boating Ontario GCYBA BCYBA

10 per event

Please fill in name and date of event:

Half Day Events (5 hours and under)

Sponsoring association events YBAA NYBA IYBA CYBA Boating Ontario GCYBA BCYBA

5 per event

Sponsoring association e-seminars

3 per event

Please fill in date of event:

CPYB Study Session Instructor

10 per study

Study Session participant

6 per event

Purchase of Sponsoring Association's books/publications/tapes

2 per item

Fill in required information below.

(6 max per year)

Name of Item(s):

5 for the Guide

Association from whom you purchased the item: YBAA NYBA IYBA CYBA Boating Ontario GCYBA BCYBA

Attended Approved Industry Courses (A copy of the Certificate of Completion is required)

**Credit upon
review**

Fill in required information below.

Name of course:

Name of college:

Start date of course:

Location of course:

Active Association Volunteer Leadership

**6 per year per
organization**

Fill in required information below.

Name of Association(s):

Volunteer position(s) held:

Dates:

Co- Sponsoring Yacht Broker Association or Endorsed Brokerage Membership

**2 per year per
association**

Fill in required information below.

Name of Association(s) and Year of Membership:

(6 max per year)

Coast Guard License Holder: Attach copy of License, CPR, Ham Operators License

**2 credits per
year**

TOTAL NUMBER OF CREDITS EARNED _____

Instructions:

This form is used for submitting continuing education credits toward CPYB Recertification. The authorized continuing education activities are noted on the left side of the form and the corresponding credits for each education activity are on the right side of the form. Fill in your name and your company name. Please check all authorized credits that apply to your participation history then total the number of credits at the bottom of the form. Please also provide all requested information under each education activity. **Credits must be submitted within the same calendar year of activity or purchase date.**

CPYB Transcripts:

Your CPYB transcript can be found on the CPYB website under the Member Log-in so that you will know what credits are on file. Please do not submit credits for education activities that are already accounted for on your transcript. Please let the CPYB office know if something is incorrect on your transcript.

Unauthorized Continuing Education Activities:

If you attend or participate in an activity that is not listed on the CPYB Recertification Credit Submission Form and would like to have the activity count towards recertification, please send in your request to the CPYB Office. Please include the following information with your request: your name, description of activity, date, agenda and who sponsored the event including website and registration confirmation or certificate, if applicable. Keep in mind, **Credits must be submitted within the same calendar year of activity or purchase date.**

Recertification Information on the CPYB Website:

You can obtain a CPYB Recertification Credit Submission Form through the CPYB website at www.cpyb.net. You can also find links to information on attending and participating in continuing education activities as well as your date of renewal and current number of credits through the CPYB website.

Questions? Please contact:

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